



COMMUNICATION POLICY

Our commitment

Electronic communication is essential for sharing Association news and information with our members. Our communication will be timely, appropriate and related to GHA Inc. business.

What we will do

We use a range of electronic tools to communicate with our members.

Our communication will protect members' privacy, maintain clear boundaries and ensure that bullying and harassment does not occur.

We will develop a Social Media Policy to address the particular issues arising from the use of social media.

The GHA Inc. Board will provide accountability and control over material published on our club's website and any related discussion groups or social media websites, such as Facebook, YouTube or Twitter.

Website

- Our website will include current information on competitions, events, policies, constitution, rules and by-laws.
- No offensive content or photos will be published.
- If we intend to publish a photo of a child, we will first seek permission from his or her parents and take care not to provide identifying information.
- We will seek feedback from members to improve the information available on the site.

SMS and email

Committee members, coaches and team managers may use SMS and email to provide information about competition, training, GHA Inc. sanctioned social events and other Association business, however:

- SMS messages should be short and about club/team matters

- email communication will be used when more information is required and should also include admin@grafftonhockey.com.au as a recipient
- if conducting business on behalf of or representing GHA Inc. All communication MUST include admin@grafftonhockey.com.au
- communication involving children will be directed through their parents.

Social media websites

- We treat all social media postings, blogs, status updates and tweets as public 'comment'.
- Postings (written, photos or videos) will be family-friendly and feature positive Association news and events.
- No personal information about our members will be disclosed.
- No statements will be made that are misleading, false or likely to injure a person's reputation.
- No statements will be made that might bring the Association into disrepute.
- Abusive, discriminatory, intimidating or offensive statements will not be tolerated. Offending posts will be removed and those responsible may be blocked from the site.

What we ask you to do

We expect our members to conduct themselves appropriately when using electronic communication to share information with other members or posting material on public websites or pages connected to the GHA Inc.

Electronic communication:

- should be restricted to club or Association matters
- must not offend, intimidate, humiliate or bully another person
- must not be misleading, false or injure the reputation of another person
- should respect and maintain the privacy of members
- must not bring the club or Association into disrepute.

Coaches and others who work with children and young people must direct electronic communication through the child's parents.